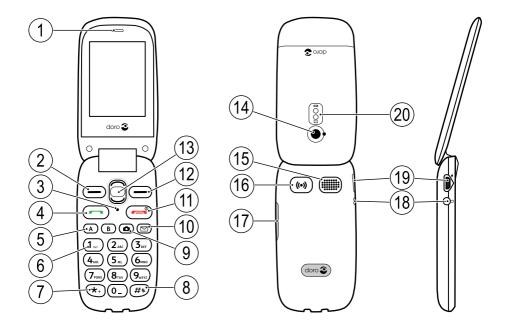
Doro PhoneEasy® 631

English



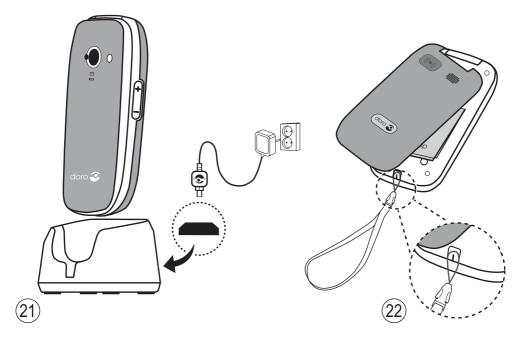




Note! All illustrations are for illustrative purposes only and may not accurately depict the actual device.

- 1. Earpiece
- 2. Left selection button
- 3. Microphone
- 4. Call button
- 5. Speed dials
- 6. Voice mail
- 7. International prefix /Symbols
- 8. Input method/Silent
- 9. Camera shortcut
- 10. Message shortcut
- 11. End call/Power on/off
- 12. Right selection button

- 13. Arrow buttons
- 14. Camera lens
- 15. Loudspeaker
- 16. Assistance button
- 17. Volume control
- 18. Headset socket
- 19. Charging socket
- 20. Phone indicators
- 21. Charging stand
- 22. Lanyard



The items supplied with your phone might vary depending on the software and accessories available in your region or offered by your service provider. You can obtain additional accessories from your local Doro dealer. The supplied accessories provide the best performance with your phone.

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Congratulations on your purchase

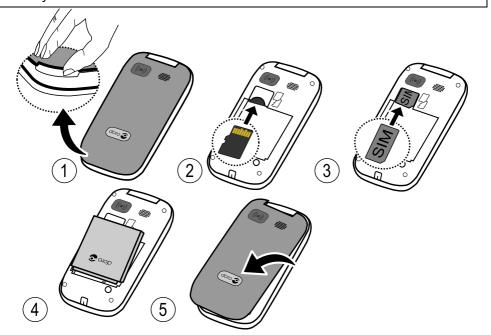
This elegant and durable phoneDoro PhoneEasy® 631 is a joy to use. Besides the ability to send text messages and share photos, you can also easily record and send video messages. Other features include great sound as well as direct memories, SMS button and safety functions. For more information about accessories or other Doro products please visit www.doro.com.

Get started

Insert SIM card, memory card and the battery

IMPORTANT!

Turn off the phone and disconnect the charger before removing the battery cover.



- 1. Remove the battery cover and the battery if it is already installed.
- 2. Optional: Insert the memory card into the slot under the SIM card holder. Make sure that the memory card contacts are facing upwards and push the card in, until you hear a click. To remove or

replace the card, push the card in until you hear a click and then pull the card out.

- 3. Insert the SIM card by gently sliding it into the holder. Make sure that the SIM card's contacts are facing down and that the cut off corner is pointing out.
- 4. Insert the battery by sliding it into the battery compartment with the contacts facing downwards to the right.
- Replace the battery cover.

Note! Take care not to scratch or bend the contacts on the cards.

IMPORTANT!

This device accepts mini SIM or 2FF SIM card. Use of incompatible SIM cards may damage the card or the device, and may corrupt data stored on the card.

IMPORTANT!

Use only compatible memory cards for use with this device. Compatible card type: microSD, microSDHC.

Incompatible cards may damage the card itself, the device and corrupt data stored on the card. Depending on the market some phones may have a pre-installed memory card.

Charge the phone



CAUTION

Only use batteries, charger and accessories that have been approved for use with this particular model. Connecting other accessories may be dangerous and may invalidate the phones type approval and guarantee.

When the battery is running low, is displayed and a warning signal is heard.

- 1. Connect the mains adapter to a wall socket and to the charging socket ——. The battery charge indicator is animated while charging. It takes approximately 3 hours to fully charge the battery. When the charger is connected to the phone, —— is displayed briefly, and when it is disconnected.
- 2. When charging is completed, **!!!!** is displayed on the screen.

If the phone is turned off when the charger is connected to the phone only the battery charge indicator will be shown on the display.

Note! To save power the LCD backlight goes off after a while. Press any button to illuminate the display. Full battery capacity will not be reached until the battery has been charged 3–4 times. Batteries degrade over time, which means that call time and standby time will normally decrease with regular use.

Save energy

When you have fully charged the battery and disconnected the charger from the device, unplug the charger from the wall socket.

Get to know your phone

Assistive functions

Use the symbols below to guide you through supporting sections in the manual.

| | Seeing | | Handling |
|---------------|---------|---|----------|
| \mathcal{C} | Hearing | • | Safety |

Turn the phone on and off

- 1. Press and hold on the phone to turn it on or off. Confirm with Yes to power off.
- If the SIM card is valid but protected with a PIN code (Personal Identification Number), PIN is displayed. Enter the PIN code and press OK (upper left corner of keypad). Delete with Clear (upper right corner of keypad).

Note! If PIN and PUK codes were not provided with your SIM card, please contact your service provider.

Tip: It is recommended to remove the protective plastic film from the display to enhance the visibility.

Attempts: # shows the number of PIN attempts left. When no more attempts remain, PIN blocked is displayed. The SIM card must then be unlocked with the PUK code (Personal Unblocking Key).

- 1. Enter the PUK code and confirm with **OK**.
- 2. Enter a new PIN code and confirm with OK.
- 3. Re-enter new PIN code and confirm with **OK**.

Start-up wizard

When starting the phone for the first time, you can use the Start-up wizard to set some basic settings.

Press Yes to change or No if you do not want to change.

The default language is determined by the SIM card. See <u>Phone settings</u>, <u>p.7</u> on how to change language, time and date.

Tip: You can run the start-up wizard later if you want. From standby mode, press Menu → Settings → General → Start-up wizard.

Phone indicators

Lights on the phone will:

- Flash when you have a new message or a missed call. After reading the new message or missed call, the flashing will stop.
- Flash when the battery is running low and during charging.

Navigate the phone

Standby (idle mode)

When the phone is ready to use, and you have not keyed in any characters, the phone is in standby.

- Press to return to standby mode.
- Press left selection button
 to access the phone Menu or right selection button
 Name to access your saved contacts in the phonebook.

Tip: You can always press **to** return to standby.

Scroll

Use the arrow buttons —/
 —/
 — to scroll in menus.

Step-by-step instructions

The arrow (\Longrightarrow) indicates next action in step-by-step instructions. To confirm an action, press **OK**. To select an item, scroll or highlight the item using \smile/\frown and then press **OK**.

Example:

Press Menu → Phonebook → -New contact- → Add.

To perform the example on your Doro PhoneEasy® 631 you should do the following:

- 1. Press Menu, scroll to Phonebook and press OK.
- 2. Select -New contact- and press Add.

Enter text 🗐

Enter text manually

Select character

 Press a numerical key repeatedly until the desired character is shown. Wait a few seconds before entering the next character.

Special characters/smileys

- 1. Press * for a list of special characters.

Move the cursor within text

Use the side buttons +/- or —/
 to move the cursor within the text.

Upper case, lower case and numerals

Press # to choose between upper case, lower case and numerals.
 See <u>Input mode</u>, p.6.

Change writing language

- 1. Press and hold # for a list of available languages.

Enter text with predictive text

In some languages you can use the Smart ABC (eZiType $^{\text{\tiny T}}$) input method which uses a dictionary to suggest words.

 Press each key once, even if the displayed character is not the one you want. The dictionary will suggest words based on the keys you have pressed.

Example

- 1. Press 3, 7, 3, 3 to write the word "Fred". Complete the word before looking at the suggestions.
- 2. Use $\$ / \sim to view the suggested words.
- 3. Press **Select** and continue with the next word. Alternatively, press **0** to continue with the next word.
- 4. If none of the suggested words are correct, use manual input mode.

Note! See Predictive text, p.25 for more information.

Input mode

 Press # to change input mode. The icon on the top left of the display indicates the input mode.

☑ Abc Sentence case with predictive text☑ ABC UPPER CASE with predictive text☑ abc lower case with predictive text

Abc Sentence case
ABC UPPER CASE
abc lower case
123 Numerals

Hearing aid compatible

This telephone is hearing aid compatible. Hearing-aid compatibility is not a guarantee that a specific hearing aid will work with a specific telephone. Mobile telephones contain radio transmitters that may interfere with hearing aid performance. This phone has been tested for use with hearing aids, for some of the wireless technologies that it uses, but there may be some newer wireless technologies that have not been tested yet for use with hearing aids. To ensure that a specific hearing aid works well with this telephone, test them together before making a purchase.

The standard for hearing aid compatibility contains two types of ratings:

• **M**: To use your hearing aid in this mode, make sure that your hearing aid is set to "M-mode" or acoustic coupling mode, and position the telephones receiver near the hearing aid's built-in microphone. For

the best results, try using the telephone in different positions relative to your hearing aid—for example, placing the receiver slightly above the ear may result in better performance for hearing aids with microphones positioned behind the ear.

• T: To use your hearing aid in this mode, make sure that your hearing aid is set to "T-mode" or telecoil coupling mode (not all hearing aids have this mode). For the best results, try using the telephone in different positions relative to your hearing aid—for example, placing the receiver slightly below or in front of the ear may result in better performance.

See also Audio setup C, p.35 on how you can adjust the telephones audio settings.

Phone settings

Time & date

Set the time and date

- 1. Press Menu → Settings → General → Time & date:
 - Set time to enter the time (HH:MM).
 - Set date to enter the date (DD/MM/YYYY).
- 2. Press OK to confirm.

Tip: You can also set the phone to automatically update the time and date according to the current time zone. In Time & date select Auto time
On. Automatic update of date and time does not change the time you have set for the alarm clock or the calendar. They are in local time. Updating may cause some alarms you have set to expire depending on network support and subscription.

Set the time and date format

- 1. Press Menu → Settings → General → Time & date → Set format:
 - Time format 12 hours or 24 hours.
 - Date format and select the desired date format.
- 2. Press OK to confirm.

Language

The default language for the phone menus, messages, etc. is determined by the SIM card. You can change this to any other language supported by the phone.

- 1. Press Menu → Settings → General → Language.
- 3. Press OK to confirm.

Block function

- 1. Press Menu → Settings → General → Block function.
- 2. Select each function you want to disable and press Off.
- Press Done to confirm.

PIN code options

- 1. Press Menu → Settings → Security → SIM lock:
 - On to activate the PIN code. You need to enter the PIN code every time the phone is started.
 - Off to deactivate the PIN code.

IMPORTANT!

If enabling Off-mode and the SIM card is lost or stolen, it is unprotected.

- Automatic to start the phone without the PIN code. The phone remembers it automatically, but if the SIM card is moved to another phone (lost or stolen) the PIN code needs to be entered when the phone is started.
- 2. Press **OK** to confirm.

Change PIN code

- 1. Press Menu → Settings → Security → Passwords → PIN.
- 2. Enter current PIN code and press OK.
- 3. Enter new PIN and press **OK**. Repeat to confirm.

Phone lock

The phone lock protects your phone from unwanted usage. If activated, phone is locked after restart and the phone code needs to be entered to unlock.

- 1. Press Menu → Settings → Security → Phone lock.
- 2. Select **On** to enable, or **Off** to disable.
- Press OK to confirm.

Note! You need to enter current phone code. Default phone code is **1234**.

Whitelist

A whitelist works much like a spam filter, once activated, you can only receive incoming calls from contacts saved in the phonebook. People not stored in the phonebook gets a busy signal when trying to call you.

- 1. Press Menu → Settings → Security → Whitelist.
- 2. Select **On** to enable, or **Off** to disable.
- Press OK to confirm.

Calls

Make a call

- 1. Enter the phone number including the area code. Delete with Clear.
- 2. Press region to make a call. Press Abort to cancel the call.
- 3. Press **r** to end the call.

Tip: For international calls, always use + before the country code for best operation. Press **★** twice for the international prefix +.

Call from the phonebook

- 1. Press **Name** to open the phonebook.
- 3. Press **Call** to dial the selected entry. If needed, select the number. Alternatively, press **T** to dial.
- 4. Press **Abort** or **r** to cancel the call.

Receive a call

- Open the flip and press to answer.
 Alternatively press Silent to switch off the ringsignal or press (close the flip to reject directly (busy signal).
- 2. Press remark to end the call.

To answer an incoming call by opening the flip, see Answer mode, p.12.

Tip: Press and hold **+/-** to temporarily switch off the ringsignal without opening the flip.

Volume control

During a call

• Use the side buttons +/- or -/- to adjust the sound volume. The volume level is indicated on the display.

If you use a hearing aid or have hearing difficulties when using the telephone in a noisy environment, you can adjust the phone's audio settings, see Audio setup \mathbb{C} , p.35.

Silent

Silent is a fixed profile with Keypad tone, Message tone and Ringtone disabled, while Vibration, Tasks, Daily reminder and Alarm are unchanged.

 Press and hold shortcut button # to activate or deactivate silent mode.

Headset

When a headset is connected, the internal microphone in the phone is automatically disconnected. If available, use the answer key on the headset to answer and end calls.

<u>^</u>

CAUTION

Using a headset at high volume may damage your hearing. Adjust the volume level carefully when using a headset.

Call options

During a call the selection buttons¹ () give access to additional functions.

Options (left selection button)

• Hold single call or Retrieve single to hold or retrieve the current call.

^{1.} Selection buttons have multiple functions. The current function is shown above the selection button on the display.

- End single call to end the current call (same as _____).
- New call to call another number (Conference).
- Phonebook to search the phonebook.
- Messages to write or read text messages.
- Mute to disable the microphone.

SPK on (right selection button)

The loudspeaker allows you to speak without holding the phone closely to the ear.

- 1. Press **SPK on** to activate. Speak clearly into the phone microphone at a maximum distance of 1 m. Use —/ to adjust the loud-speaker volume.
- 2. Press **SPK off** to return to normal mode.

Note! Loud background noises (music, etc.) may interfere with the sound quality.

Speed dial

Use A - B, 0 and 2 - 9 to speed dial an entry from standby.

Press and hold the corresponding key to speed dial.

Add speed dial numbers

- 1. Press Menu → Settings → Phonebook → Speed dial.
- 2. Select $\triangle \rightarrow Add$ and select an entry from the phonebook.
- 3. Press **OK** to confirm.
- 4. Repeat to add speed dial entries for buttons **B**, **0**, **2 9**.

Tip: To edit or delete an existing entry, select it and press **Options Delete**.

SOS calls

As long as the phone is switched on, it is always possible to place an SOS call by entering the main local emergency number for your present location followed by _____.

Some networks accept calls to emergency numbers without a valid SIM card. Contact your service provider for more information.

Call log

Received, missed and made calls are saved in a combined call log. 20 calls of each type can be stored in the log. For multiple calls related to the same number, only the most recent call is saved.

- 2. Use \bigcirc/\bigcirc to select:







- 3. Press real, or **Options**:
 - View to show details for the selected call.
 - Send SMS to send a text message.
 - Send MMS to send a picture message.
 - Delete to delete the call.
 - Delete all to delete all calls in the call log.
 - Save to save the number in the phonebook Create new create new contact, or Update update existing contact.

Call settings

Call time

During a call, the duration of the call is shown. You can check the duration of your calls.

- 1. Press Menu → Settings → Calls → Call time:
 - Last call to show the elapsed time of the most recent call.
 - Outgoing calls to show the elapsed time of all made calls.
 - Received calls to show the elapsed time of all received calls.
 - Reset all Yes to reset all.
- 2. Press **OK** to confirm.

Answer mode

1. Press Menu → Settings → Calls → Answer mode:

- Open to answer
 On to answer incoming calls by opening the flip.
- Any key
 On to be able to answer incoming calls by pressing any button (exemption).
- 2. Press **OK** to confirm.

Caller ID

Display or hide your phone number on the recipient's phone when you call.

- 1. Press Menu → Settings → Calls → Call setup → Caller ID:
 - Set by network to use default setting by the network.
 - Hide ID to never show your number.
 - Send ID to always show your number.
- 2. Press OK to confirm.

Call waiting

You can handle more than one call at a time, put the current call on hold and answer the incoming call. When activated, an alert tone is heard if there is an incoming call while talking.

During a call, press Options

Answer.

Activate call waiting

- 1. Press Menu → Settings → Calls → Call setup.
- 2. Select Call waiting Activate.
- 3. Press **OK** to confirm.

Tip: Repeat and select **Deactivate** to disable call waiting, or **Query status** to display if call waiting is active or not.

Call divert

You can divert calls to an answering service or to another phone number. Set up which calls should be diverted. Select a condition and press **OK**, then select **Activate**, **Deactivate** or **Query status** for each.

- 1. Press Menu → Settings → Calls → Call setup → Call divert:
 - Voice calls to divert all voice calls.
 - Unreachable to divert incoming calls if the phone is turned off or out of range.

- No reply to divert incoming calls if unanswered.
- If busy to divert incoming calls if the line is busy.
- Cancel diverts to cancel all call divert settings.
- 2. Press **OK** to confirm.

Call barring

Your phone can be restricted to disallow certain types of calls.

Note! A password is needed to apply call barring. Contact your service provider to get the password.

- 2. Select Outgoing calls:
 - All calls to answer incoming calls but not calling.
 - Internat.calls to block calls to international numbers.
 - Int. except home to block international calls except to the country associated with the SIM card.
- 3. Press **OK** to confirm.
- 4. Select Incoming calls:
 - All calls to call but not to receive incoming calls.
 - When roaming to block incoming calls while roaming (operating in other networks).
- 5. Press **OK** to confirm.
- 6. Select **Cancel all** to cancel all call barring (password needed). Press **OK** to confirm.

Fixed dial (FDN)

You can limit calls to certain numbers saved on the SIM card. The list of allowed numbers is protected by your PIN2-code.

Note! A password is needed to apply fixed dial. Contact your service provider to get the password.

- 1. Press Menu → Settings → Security → Fixed dial:
 - Mode On to enable or Off to disable.
 - Fixed numbers

 Add and enter the first allowed number.
 Alternatively, select an entry and press Options

 Add, Edit or Delete.

2. If needed, enter PIN2 and press **OK** to confirm.

Note! You can save parts of phone numbers. For example, if you save 01234, allows calls to all numbers starting with 01234. It is possible to place an SOS call by entering the main local emergency number followed by even when fixed dial is activated. When fixed dial is activated you are not allowed to view or manage any phone numbers saved on the SIM card. You are not able to send any text messages either.

Phonebook

The phonebook can store 500 entries with 3 phone numbers in each entry.

Add contact

- 1. Press Menu → Phonebook → -New contact- → Add.
- 2. Enter a Name for the contact, see Enter text , p.5. Delete with Clear.
- 3. Use $\$ to select **Mobile**, **Thome** or **Office** and enter the phone number(s) including the area code.
- 4. Select Picture → Edit to associate picture to the contact, see Phonebook picture, p.17.
 - Take picture to use the camera to take a picture.
 - My pictures to select an existing picture.
- 5. Select
 → Ringtone → Edit to associate ringtone to the contact, see Tone setup (ringtone), p.36.
 - System to select from pre-installed files.
 - User to select from your downloads.
- 6. Press Save.

Tip: For international calls, always use + before the country code for best operation. Press **★** twice for the international prefix +.

Manage phonebook contacts

- 1. Press Menu

 Phonebook.
- 2. Select a contact, then press **Options**:

- View to show details for the selected contact. Phone = storage set to Phone and SIM = storage set to SIM, see Phone-book storage, p.17.
- Add to add contact.
- · Call to call the contact.
- Top 10 to set the entry as one of the first 10 contacts listed in the phonebook. See <u>Top 10, p.18</u>.
- **Send SMS** to send text message. See <u>Create and send text</u> message (SMS), p.22.
- Send MMS to send picture message. See <u>Create and send picture</u> ture message (MMS), p.23.
- Delete to delete the selected contact or Delete all to delete all contacts. Press Yes to confirm or No to abort.
- Copy all
 From SIM to copy all phonebook contacts from the SIM card to the phone memory, or From phone to copy all contacts from the phone memory to the SIM card. Press Yes to confirm or No to abort.
- Send vCard and select:
 - Send by SMS to send the selected phonebook contact as a vCard via text message. See <u>Create and send text message</u> (SMS), p.22.
 - Send by MMS to send the selected phonebook contact as a vCard via picture message. See <u>Create and send picture</u> message (MMS), p.23.
 - Send by Bluetooth to send the selected phonebook contact as a vCard via Bluetooth[®]. See Bluetooth[®], p.31.
- 3. Press **OK** to confirm.

Phonebook settings

Owner number

The phone number assigned to your SIM card is saved as **Owner number** if this is allowed by the card. You can also select to add additional numbers.

Add numbers

- 1. Press Menu → Phonebook → Owner number → Empty → Add.
- 2. Enter name and number, see Enter text , p.5.
- 3. When done, press Save.

Phonebook storage

- 1. Press Menu → Settings → Phonebook → Storage:
 - SIM to save up to 3 phone numbers per contact.
 - Phone to save 500 contacts with 3 phone numbers each Mobile, Home, Office. Phonebook picture to assign images to contacts and Ringtone to assign specific ringtones to contacts.
- 2. Press OK to confirm.

Note! Number and length of the phone numbers/contacts that can be stored will vary depending on SIM card/service provider preferences.

Phonebook picture

You can change the phonebook view mode.

- 1. Press Menu → Settings → Phonebook → Phonebook picture:
 - On to see the contacts associate picture.
 - Off to display only the names of contacts.
- 2. Press **OK** to confirm.

Voice mail

If your subscription includes an answering service, callers can leave a voice mail message when you are unable to answer a call. **Voice mail** is a network service and you may need to subscribe to it first. For more information and for the voice mail number, contact your service provider.

- 1. Press Menu → Settings → Phonebook → Voice mail:
- Select Empty → Add:
 - Phonebook to add a contact from the Phonebook. Press OK to confirm.
 - Manual and enter name and number.
- 3. Press **OK** to confirm.

To edit or delete an existing entry, select it and press **Options Delete**.

Call voice mail

Press and hold shortcut button 1.

Tip: If activated reminder in the Messages settings, a reminder signal will be heard after 10 minutes if not listening to new voice mail messages.

Top 10

Set an entry as one of the first 💢 10 contacts listed in the phonebook.

- 1. Press Menu → Settings → Phonebook → Top 10.
- 2. Select one of the empty entries and press Add.
- 3. Use $\$ / $\$ to scroll through the phonebook, or quick search by pressing the key corresponding to the first letter of the entry.
- 4. Press **OK** to save the selected entry, or press **Back** to discard changes.

To edit or delete an existing entry, select **Options Delete**.

Tip: You can also add an \nearrow entry from the phonebook. Select the contact and press **Options** \longrightarrow **Top 10**.

ICE (In Case of Emergency) ■

First responders can access additional information such as medical information from the victim's phone ICE in case of emergency. In the event of a trauma, it is critical to have this information as early as possible to increase the chances of survival. All fields are optional, but the more information provided the better.

- 1. Press Menu → Phonebook → ICE.
- 2. Use
 □/ to scroll the list of entries.

ID

- Name: enter your name.
- Birth: enter your date of birth.
- Height: enter your height.
- Weight: enter your weight.
- Address enter your home address.

- Language: enter your preferred language.
- **Insurance:** enter your insurance provider and policy number.

Contact 1:, Contact 2: and Doctor:

 Press Options to Add or Delete a contact from the phonebook, or Save to accept the current entry.
 If possible, add your relationship to your ICE contacts in the phonebook, such as "ICE Wife Mary Smith".

Important info.

- **Condition:** enter any medical conditions or medical devices (e.g. diabetic, pacemaker).
- Allergies: enter any known allergies (e.g. penicillin, bee stings).
- Blood type: enter your blood type.
- Vaccination: enter any relevant vaccination.
- Medication: enter any medication that you are treated with.
- Other info: enter other information (e.g. organ donor, living will, consent to treat).
- 4. When done, press Save.

Assistance button



CAUTION

When an assistance call is activated the phone is pre-set to handsfree or speakerphone mode. Do not hold the device near your ear when the handsfree mode is in use, because the volume may be extremely loud.

The assistance button allows easy access to contact your predefined help numbers (Number list) should you need help. Make sure that the assistance function is activated before use, enter recipients in the numbers list and edit the text message.

Make an assistance call

- When help is needed, press and hold the assistance button for 3 seconds, or press it twice within 1 second.
 The assistance call begins after a delay of 5 seconds. In this time you can prevent a possible false alarm by pressing .
- 2. An assistance text message (SMS) is sent to all recipients.

3. The first <u>recipient</u> in the list is called. If the call is not answered within 25 seconds, the next number is called. Calling is repeated 3 times or until the call is answered, or until is pressed.

Note! Some private security companies can accept automatic calls from their clients. Always contact the security company before using their phone number. Programming '999' into the assistance button is blocked.

Tip: The assistance function may be configured so that the recipient of the call must press (zero) to confirm, in order to stop the alarm sequence. See Confirm with "0", p.22.

IMPORTANT!

Information to the <u>recipient</u> of an assistance call, when Confirm with "0" is activated.

- After receiving the assistance message, each number in the Number list is called sequentially.
- To confirm the assistance call, the <u>recipient</u> needs to press 0.
 - If the <u>recipient</u> doesn't press **0** within 60 seconds (after answering) the call will be disconnected and the next number in the sequence will be called.
 - If the <u>recipient</u> presses **0** within 60 seconds, the call is confirmed and no further call attempts will be made (assistance sequence interrupted).

Activation

Select how to activate the assistance function using the assistance button.

- 1. Press Menu → Settings → Assistance → Activation:
 - On Normal to press and hold the button for approximately 3 seconds, or press it twice within 1 second.
 - On (3) to press the button 3 times within 1 second.
 - Off to disable the assistance button.
- 2. Press **OK** to confirm.

Number list

Add numbers to the list that is called when the assistance button is pressed.

IMPORTANT!

Always inform recipients in the **Number list** that they are listed as your assistance contacts.

- 1. Press Menu → Settings → Assistance → Number list.
- Select Empty Add Phonebook to add a contact from the phonebook.
 Alternatively, press Manual to add names or numbers manually. See

Add contact, p.15.

- 3. Press **OK** to confirm.
- 4. Repeat until you have 5 contacts (maximum).

Tip: To edit or delete an existing entry, select it and press **Options Delete**.

Activate text messages (SMS)

A text message can be sent to the contacts in the numbers list when the assistance button is pressed.

Activation

- 1. Press Menu → Settings → Assistance → SMS → Activation:
 - On to send a text message before calling.
 - Off to call without sending a text message first.
- 2. Press OK to confirm.

Create assistance message

- 1. Press Menu → Settings → Assistance → SMS → Message.
- 2. Select **Edit** and write the message, see Enter text , p.5.
- 3. Press **OK** to confirm.

Note! You must write a message if you activate the SMS function.

Assistance settings

Confirm with "0"

You can activate the Confirm with "0" function. This is especially recommended if there is a risk that the assistance call is answered by a voice mail or answering service. If the recipient doesn't press **0** within 60 seconds the call will be disconnected and the next number in the sequence will be called. If the recipient presses **0** within 60 seconds, the call is confirmed and no further call attempts will be made (assistance sequence interrupted).

- 1. Press Menu → Settings → Assistance → Confirm with "0".
- 2. Select **On** to enable, or **Off** to disable.
- 3. Press OK to confirm.

Signal type

Select the notification signal type for the assistance sequence.

- 1. Press Menu → Settings → Assistance → Signal type:
 - High to use loud signals (default).
 - Low to use one low signal.
 - Silent no sound indication, like a normal call.
- 2. Press OK to confirm.

Messages

Create and send text message (SMS)

Note! Before you can send any text messages, you need to save your message centre number. The number to your service centre is supplied by your service provider and is usually set on the SIM card. If not, you can enter the number yourself. See <u>SMS centre</u>, p.26.

- 2. Write your message, see Enter text , p.5, then press To.
- 3. Select a recipient from **Phonebook**. Alternatively, select **Enter number** to add recipient manually and press **Done**.
- 4. Press Add to add more recipients.

You can modify the recipients by selecting one, press **Options Delete** or **Delete** all.

Press Send to send.

Note! If you choose to add multiple recipients, you will be charged for each recipient (maximum 10). For international calls, always use + before the country code for best operation. Press * twice for the international prefix +.

Create and send picture message (MMS)

A picture message can contain text and media objects such as pictures, sound recordings and video. Both you and the recipient must have subscriptions that support picture message. The settings for picture message are supplied by your service provider and can be sent to you automatically via text message. If not, see MMS settings, p.26 on how to set your MMS profile.

- 1. Press Menu → Messages → Create new → MMS.
- 2. Write your message, see Enter text , p.5.
- 3. Press Options Add picture:
 - My pictures to select a file.
 - Take picture to use the camera to take a picture.

Note! If you add more than one picture, the following pictures are increasingly compressed by the phone (scaled down). This to allow you to send more pictures in one message. To keep best picture quality, send only one picture per message.

You can also Add sound and Add video using the Options menu.

- 4. Press **Options** Add subject and enter your subject, then press **Done**.
- 5. Press **Options** To and select recipient from **Phonebook**. Alternatively, select **Enter number** to add recipient manually and press **Done**.
- 6. Press **Add** to add more recipients.
- 7. Press **Send** to send.

Create and send voice message

A voice message uses the same technology as a picture message. Both you and the recipient must have subscriptions that support picture message. The settings for picture message are supplied by your service provider and can be sent to you automatically via text message. If not, see <u>MMS settings</u>, p.26 on how to set your MMS profile.

- 2. Select Create new > Voice message.
- 3. Recording starts immediately. Press **Stop** when done and press **Yes** to save.
- Select recipient from Phonebook.
 Alternatively, select Enter number to add recipient manually and press Done.
- 5. Press **Add** to add more recipients.
- Press Send to send.

Inbox, Outbox and Sent

- 2. Select Inbox, Outbox or Sent.
- 3. Select a message and press **Read**. Use \cup/\cup to scroll up or down.
- 4. Press Options:
 - View (MMS only) to view the message.
 - Call to call the contact.
 - Resend to send again to the same recipient.
 - Reply to write your reply, then press Send. The message is sent immediately.
 - **Delete** to delete. Press **Yes** to delete or **No** to return.
 - Download or Cancel download. If the message is not downloaded yet, press Download.
 - Edit to edit the message, then press Send.
 - Forward to forward the message. Edit the message (if desired), then press Send.
 - Use number to display all phone numbers contained in the message as well as the sender's number.
 - Options

 Call to call the selected number.

- Options Save to save the number in the phonebook.
- Options

 Send SMS to write a new text message.
- Options Send MMS to write a new picture message.
- Save objects (MMS only) to save text and media objects such as pictures, sound recordings and video.
- **Details** (MMS only) to view details of the message.
- 5. Press **OK** to confirm.

Message settings

Predictive text

- 1. Press Menu → Settings → Messages → Predictive text.
- 2. Select **On** to enable, or **Off** to disable.
- 3. Press OK to confirm.

Writing language

- 1. Press Menu Settings Messages Writing language.
- 2. Use \bigcirc/\bigcirc to select a language.
- 3. Press OK to confirm.

Write speed

You can change the speed at which keypad characters repeat before the cursor moves on to the next character.

- 1. Press Menu → Settings → Messages.
- 2. Select Write speed → Slow, Normal or Fast.
- 3. Press **OK** to confirm.

SMS settings

Press Menu → Settings → Messages → SMS settings.

Memory status

- 1. From **SMS** settings, select **Memory status** to display the memory space used on the SIM card and in the phone memory. Phone memory can store up to 450 messages.
- 2. Press Back to return.

Storage

1. From SMS settings, select Storage:

- SIM (default) to store messages on the SIM card.
- Phone to store messages in the phone memory.
- 2. Press OK to confirm.

SMS centre

- 1. From SMS settings, select SMS centre → Edit.
- 2. Enter the service centre number. Press Clear to delete.
- 3. Press **OK** to confirm.

Cell broadcast

You can receive messages on various topics from your service provider, such as weather or traffic conditions in a particular region. For available channels and relevant channel settings, contact your service provider. Cell broadcast messages cannot be received when the device is roaming.

- 1. From SMS settings, select Cell broadcast:
 - Function on/off to turn information On or Off.
 - Read messages to read the message.
 - Languages to select language On or Off.
 - Channel settings to select from which channels to receive or subscribe messages. Use the options Subscribe, Cancel subscription, Add, Edit and Delete to define your channels.
- 2. Press **OK** to confirm.

MMS settings

Press Menu

Settings

Messages

MMS settings.

Memory status

- 1. From **MMS** settings, select **Memory status** to display the memory space used on the memory card (if inserted) and in the phone memory. Phone memory can store up to 100 MB.
- 2. Press Back to return.

Storage

Picture messages are saved by default in the phone memory. When the memory becomes full you will need to either delete a picture message (see Inbox, Outbox and Sent, p.24) or select to save your picture messages to the memory card. When the memory is full you will see a message when you try to send or receive a picture message.

Note! Make sure to insert a compatible memory card before saving to it (see <u>Insert SIM card, memory card and the battery, p.1</u>). The storage menu only appears if you have inserted a card.

- 1. From MMS settings select Storage:
 - Phone to store in the phone memory.
 - Memory card to store picture messages to the memory card.
- 2. Press OK to confirm.

MMS profile

These settings are needed to use the picture messages function. The settings for picture messages is supplied by your service provider and can be sent to you automatically.

- 1. From MMS settings, select MMS profile.
- 2. Select your service provider and press **Options** \rightarrow **Activate**.

Add new MMS profile

Follow the steps below if your service provider is not in the list. Contact your service provider for correct settings.

- 1. From MMS profile, select Add:
 - Account name to add account name.
 - APN to add APN (Access Point Name).
 - User name to add user name.
 - Password to add password.
 - Homepage to add homepage.
 - Connection type use the side buttons +/- to select connection enter HTTP or WAP.
 - Proxy address to add proxy address.
 - Proxy port to add proxy port.
 - User name to add proxy user name.
 - Password to add proxy password.
- 2. Press **OK** to confirm.
- 3. Press **Yes** to save or **No** to exit without saving.
- 4. Select your new profile and press **Options** → **Activate**.
- 5. Press **OK** to confirm.

To edit or delete an existing entry, select it and press **Options Delete**.

Note! Some service providers require you to send a picture message before you will be able to receive one. Send a picture message with text only to activate the service. Some service providers require that you contact them before enabling picture message for your account. Contact your service provider's Customer Service. Press during set up to exit without saving.

Vibration C

The text message vibration alert is several short vibrations.

- 1. Press Menu → Settings → Messages → Vibration.
- 2. Select Messages:
 - Short (4 seconds)
 - Long (12 seconds)
- 3. Press OK to confirm.

Note! If **Alert type** is set to **Ring only** the phone will not vibrate.

Reminder C

The reminder alerts you once if you haven't checked your messages or listened to your voice mail within 10 minutes from receipt. When notified, press reminder is heard.

- 1. Press Menu → Settings → Messages → Reminder.
- 2. Select **On** to enable, or **Off** to disable.
- 3. Press OK to confirm.

Delivery report

You can select if you want the phone to notify you when your text message has reached the recipient.

Note! Contact your service provider for detailed subscription costs before activating.

- 1. Press Menu → Settings → Messages → Delivery report:
- 2. Select On to enable, or Off to disable.

Press OK to confirm.

Camera

You can take photos, record videos and view your photos and videos using the Camera menu.

Camera

Camera (take photos)

To get sharp photos, wipe the lens clean with a dry cloth.

- Press shortcut button □.
 Alternatively press Menu → Camera → Camera.
- 2. Press to take photo.
- 3. Press Options:
 - Send Send by MMS, see Create and send picture message (MMS), p.23.
 - Send
 Send by Bluetooth, see Bluetooth
 , p.31.
 - **Delete** to delete. Press **Yes** to confirm or **No** to return.

 - Use Phonebook picture to save as phonebook contact.
- 4. Press **Back** to take a new photo. If you do not make any selection the picture is saved.

Camera adjustments

- Use —/
 — to zoom in and out.
- Use the side buttons +/- to adjust EV/Light sensitivity.

Note! Zoom may reduce picture quality.

For more camera settings, see Camera settings, p.30.

Video camera

To get sharp videos, wipe the lens clean with a dry cloth.

- 1. Press Menu → Camera → Video camera.
- 2. Press (to start recording.
- 3. Press (a) to stop recording. Select **Yes** to save.
- 4. Press Options:
 - Play

- Send → Send by MMS to send as picture message.
- Send > Send by Bluetooth to send to a Bluetooth device.
- Delete to delete. Press Yes to confirm or No to return.
- Press Back to return.

Video camera adjustments

- Use —/
 — to zoom in and out.
- Use the side buttons +/- to adjust EV/Light sensitivity.

Note! Zoom may reduce video quality.

For more video camera settings, see Camera settings, p.30.

Picture gallery and Video gallery

View your saved pictures a or videos .

- 1. Press Menu

 Camera

 Picture gallery or Video gallery.
- 2. Use *□*/*¬* to select a picture or video.
- 3. Press Options:
 - View for single view. Press Back to return.
 Use —/ to play and stop the video (video only).
 - Send Send by MMS to send as picture message. See <u>Create</u> and send picture message (MMS), p.23.
 - Send
 Send by Bluetooth to send to a Bluetooth device, see Bluetooth, p.31.
 - Delete to delete. Press Yes to confirm or No to return.

 - Use (picture only)
 Phonebook picture to save as phonebook contact.
 - **Details** to view detailed information about the file, e.g. date, size, copyright.
 - Rename to rename picture.
 - Browse style (picture only) to change view. Select Large, List or Medium.
- 4. Press **OK** to confirm.

Camera settings

Press Menu → Settings → Camera:

- **EV information**: EV/Light sensitivity can be adjusted by pushing volume keys up & down when in camera mode.
- Browse style to change view. Select Large, List or Medium.
- Sort by to sort pictures and videos by Name or Time.
- Storage to save pictures and videos on Phone or Memory card.

Note! This option is only available when a compatible external memory is inserted in the device.

- Delete all to delete all saved pictures and videos.
- Image size to set as Small (lowest quality), 1 MP or 2 MP (highest quality).
- Video camera
 Quality to set as High or Low.
- Video camera
 Record time to set as No limit or 1 min.
- Shutter sound → Off, Low or High.
- 2. Press **OK** to confirm.

Note! With higher quality, less pictures or videos can be stored in the internal memory.

If you insert a compatible external memory (micro SD) card into your Doro PhoneEasy® 631, you can change the default storage location, see <u>Storage</u>, p.26. This allows you to save more files on your device, like pictures and videos.

Bluetooth®

IMPORTANT!

When you are not using Bluetooth connectivity, select Function on/off

Off or select Visibility

Off. Do not pair with an unknown device.

Activate Bluetooth

- 1. Press Menu → Settings → Bluetooth → Function on/off.
- 2. Select **On** to enable, or **Off** to disable.
- 3. Press **OK** to confirm.

Bluetooth settings

Visibility

- 1. Press Menu → Settings → Bluetooth → Visibility.
- 2. Select **On** to make your device visible to other devices, or **Off** to be invisible.
- Press OK to confirm.

Note! To prevent other devices from finding your device, select **Off**. Even if you select **Off**, paired devices can still detect your device.

Device name

- 1. Press Menu > Settings > Bluetooth > Device name.
- 2. Enter the name your Doro PhoneEasy® 631 should appear with for other Bluetooth devices.
- Press Done to confirm.

Search device

Search for available Bluetooth audio devices.

- 1. Press Menu → Settings → Bluetooth → Search device.
- 2. Select a device from the list and press **Pair** to connect. If Bluetooth is not enabled, press **Yes** to activate.
- 3. When connecting to another Bluetooth device you need a shared password. Enter the password and press **OK**.

My devices

Add new devices or view saved.

- 1. Press Menu → Settings → Bluetooth → My devices.
- 2. Select a device from the list and press **Options**:
 - **Connect** or **Disconnect** to connect or disconnect with the selected device. This may require a profile, usually a headset.
 - Rename to change the name of the device.
 - **Delete** to delete the device from the list.
 - Delete all to delete all devices from the list.
 - Security to select an option.

Audio path

- 1. Press Menu → Settings → Bluetooth → Audio path:
 - Phone to answer incoming calls with the phone.
 - Forward BT to forward incoming calls to the Bluetooth device.
- 2. Press **OK** to confirm.

Security

- 1. Press Menu → Settings → Bluetooth → Security:
 - Normal (All paired devices are allowed full access automatically.)
 - High (Confirmation may be needed for full access for paired devices.)
 - Information
- 2. Press OK to confirm.

Network setup

1. Press Menu → Settings → General → Network setup:

Select network

- New search to perform new search if connection is lost.
- Select network to view available network, a list of available network operators is displayed (after a short delay). Select desired operator.
- Network mode to select another network. Select Automatic to select network automatically or Manual to select network manually.

Service selection

- GSM service only.
- 3G service only.
- Automatic: switch between GSM and 3G for best service.

IMPORTANT!

If you set your phone to use GSM only or 3G only, you will not be able to make any calls, including emergency calls, or use other features requiring a network connection, if the selected network is unavailable.

Network information

View your current network settings.

Services

This menu may contain pre-programmed services from your network provider depending on network support and subscription.

Press Menu → Settings → General → Services.

Connect the phone to a computer

Connect the phone to a computer and start transferring pictures, music and other file types. All you have to do is connect a USB cable between the phone and computer. From your computer's file explorer, you can drag and drop content between your phone and the computer.

Note! You might not be able to transfer some copyright protected material.

Drag and drop content between phone and a computer

- 1. Connect your phone to a computer using a USB cable.
- 2. Wait until the phone or memory card appears as external disks in the file explorer.
- 3. Drag and drop selected files between the phone and the computer.

Note! You can transfer files using a USB cable on most devices and operating systems supporting a USB Mass Storage interface.

Disconnect the USB cable safely

- 1. Make sure to enable the hardware to be safely removed.
- 2. Disconnect the USB cable.

Note! Computer instructions may vary depending on your operating system. See the documentation of your computer's operating system for more information.

File manager

Manage the contents and properties of files. You can open, delete, move, copy and rename files.

1. Press Menu → Settings → File manager.

- 2. Select Phone or Memory card
 Open.
- 3. Select a folder, eg **Photos** and press **Open**.
- 4. Select a file and press **Options**:
 - Play (audio/video/music), press to Play or to Stop.
 - View (photos/images) for single view.
 - Send Send by MMS to send as picture message or Send by Bluetooth to send to a Bluetooth device.
 - **Details** to view detailed information about the file, e.g. date, size, copyright protection.
 - Use Wallpaper to save as display background or Phone-book picture to be used with a phonebook contact.
 - Rename to rename the file.
 - Delete to delete the file.
 - Delete all to delete all files in selected folder.
 - Sort by

 Name or Time.
 - Copy or Move → Phone or Memory card → Options → Open.
 Select a folder, eg Photos and press Options → Paste.
- 5. Press **OK** to confirm.

Supported formats:

- Picture format: BMP/GIF/JPG/PNG. Photos taken with the built in camera are saved as JPG.
- Audio format: WAV/AMR/MIDI/MP3/AAC/AAC+. Recordings made with the built in sound recorder are saved as AMR.
- Video format: MP4/3GPP.

Sound & Display

Note! Silent needs to be set to **Off** to access Tone setup, Volume, Alert type and Extra tone.

Audio setup €

If you use a hearing aid or have hearing difficulties when using the device in a noisy environment, you can adjust the audio settings.

- 1. Press Menu → Settings → Sound → Audio setup:
 - Normal for normal hearing in normal conditions (default).

- High for moderate hearing impairment or use in a very noisy environment.
- HAC mode for use with hearing aid.
- 2. Press **OK** to confirm.

Note! Try different settings to find the one that suits your hearing the best.

Tone setup (ringtone)

Select a ringtone with the best tone curve adjustments and frequencies to best fit your needs.

- 1. Press Menu → Settings → Sound → Tone setup → Ringtone.
- 2. Select Ringtone:
 - System to select from preinstalled files.
 - User to select from your downloads.
- 3. Use \(\sigma/\sigma\) to select one of the available melodies, the melody will be played.
- 4. Press **OK** to confirm or **Back** to discard changes.

Tip: Set up the Alarm, Message tone, Keypad tone, Closing tone, Opening tonePower on and Power off in the same way.

Ringtone volume Γ

- 1. Press Menu → Settings → Sound → Volume.
- 2. Use $\sqrt{\ }$ to change the ringtone volume.
- 3. Press **OK** to confirm.

Silent

- 1. Press Menu → Settings → Sound → Silent.
- 2. Select **On** to enable, or **Off** to disable.
- 3. Press OK to confirm.

Tip: Press and hold shortcut button # to activate or deactivate silent mode.

Alert type

Select to use ringtone and/or vibration for incoming calls.

1. Press Menu → Settings → Sound → Alert type:

- Ring only for ringtone only.
- Vib. only for vibration only.
- Vib. and ring for vibration and ringtone.
- Vib. then ring to start with vibration and adds ringtone after a short while.
- Silent for no sound or vibration, the display light is lit.
- 2. Press OK to confirm.

Extra tone

You can select to enable warning and error tones to alert you of low battery power, phone and SIM card errors, etc.

- 1. Press Menu → Settings → Sound.
- 2. Select Extra tone → Warning or Error.
- 3. Select **On** to enable, or **Off** to disable.
- 4. Press **Done** to save.

Main menu

You can select different styles for the main menu.

- 2. Select Large or List.
- 3. Press OK to confirm.

Wallpaper

- 1. Press Menu → Settings → Display → Wallpaper:
 - System to select predefined images.
 - User to select user defined images, see File manager, p.34.
- 2. Use *□*/*□* to display available wallpapers.
- 3. Press OK to confirm.

Text size •

You can adjust the text size for the menu and messages.

- 2. Select **Text size** → **Normal** or **Large**.
- 3. Press OK to confirm.

Idle display

In standby mode the display can show clock only, clock and the service provider, or all information.

- 1. Press Menu → Settings → Display.
- 2. Select Idle display Clock only, Clock & Operator or All info.
- 3. Press **OK** to confirm.

Themes •

You can select different themes to adjust the phone's texts and background.

- 1. Press Menu → Settings → Display → Themes.
- 2. Use \bigcirc/\bigcirc to select a theme.
- Press OK to confirm.

LCD backlight

Select the delay time for the display backlight.

- 1. Press Menu → Settings → Display.
- 2. Select LCD backlight > 15 sec., 30 sec. or 1 min.
- 3. Press OK to confirm.

Brightness •

You can adjust the brightness of the display.

- 2. Select Brightness Level 1, Level 2 or Level 3.
- 3. Press OK to confirm.

Additional functions

FM radio

The FM radio has a frequency range from 87.5 to 108.0 MHz and 9 preset channels. To listen to the radio, you need to connect a compatible headset which acts as an antenna.

Turning the radio on

1. Connect a headset to the headset socket Ω .

- 2. Press Menu More FM radio. The radio is turned on. The tuned frequency is displayed.
- 3. Select channel using
 □/
 □.

Tip: Press return to standby mode. The radio will continue to play.

Volume

- 1. Press Menu → More → FM radio → Options → Volume.
- 2. Use \bigcirc/\bigcirc to adjust the volume.
- 3. Press OK to confirm.

Save frequency

- 1. Press Menu → More → FM radio → Options → Save frequency.
- 2. Enter a name for the new channel, see Enter text , p.5.
- 3. When done, press Save.

Switch off

Press Menu → More → FM radio → Options → Switch off.

Tip: Disconnecting the headset will also turn off the radio.

Loudspeaker

- 1. Press Menu → More → FM radio → Options → Loudspeaker.
- 2. Select On.
- 4. To turn off, select **Off**.

Channel list (editing the channel list)

- 1. Press Menu → More → FM radio → Options → Channel list.
- 2. Select the channel you wish to edit and press **Options**:
 - Play to play the selected channel.
 - Delete to delete the channel. Press Yes to confirm or No to return to the channel list.
 - Edit to edit the channel name, then press
 to edit the frequency, use # to enter the decimal point. When done, press Save.

3. Press **OK** to confirm.

Manual input (changing search mode)

- 1. Press Menu → More → FM radio → Options → Manual input:
 - **Fine tune** to tune manually with \bigcirc/\bigcirc .
- 2. Press **OK** to confirm.

Note! This will overwrite all previously saved channels.

Auto save

- 1. Press Menu → More → FM radio → Options.
- 2. Select **Auto save** to automatically install available radio stations in channels **1**-**9**.
- 3. Press OK to confirm.

Calculator

The **Calculator** can perform basic mathematical operations.

- 1. Press Menu → More → Calculator.
- 2. Enter the first number. Use # to enter decimal points.
- 3. Use the arrow buttons to select an operation $(+, -, x, \div)$ and press **OK**.
- 4. Enter the next number and press **OK**.
- Repeat steps 2-4 as necessary.
 Select = and press **OK** to calculate the result.

Games

The Games menu contains 2 games.

- 1. Press Menu → More → Games → Tetris or Boxman:
 - Continue to continue game.
 - Restart level to restart game at the same level as before.
 - Start game to start a new game.
 - Game level to select difficulty level.
 - Best grades to view your best results. Press Back to return or Reset to reset the scores.
 - **Help** to view instructions for the game. Press **Back** to return.

- Settings → Sound effect to enable or disable by using —/
 to select On/Off.
- Settings

 Volume to adjust the sound volume using the side buttons +/-.
- 2. Press **OK** to confirm

Status

Scroll through the **Status** list to get further information about the icons shown on top of your display. Icons shown on the display varies depending on your phone status.

- Press Menu

 Status.
 - Use —/

 to scroll the list.
 - 2. Press **Back** to return to standby mode.

Alarm

- 1. Press Menu → Organiser → Alarm → On.
- 2. Enter the alarm time using the keypad.
 - For a single occurrence, select **Single**.
 - For a repeated alarm, select Repeated. Scroll through the list of days and press On to enable or Off to disable the alarm for each day.
- 3. Press Save to confirm.

Snooze or turn off

 When the alarm goes off a signal will sound. Press Stop to turn off the alarm or press Snooze to repeat the alarm after 9 minutes.

Note! The alarm will work even when the phone is switched off. Do not press **Yes** to power on if wireless phone use is prohibited or when it may cause interference or danger.

Tip: To edit an alarm, press Edit or Off to stop the alarm.

Calendar

Add task

- 1. Press Menu → Organiser → Calendar → Options → Add task.

- 3. Enter time, then press \smile .
- 4. Enter subject, see Enter text , p.5.
- 5. When done, press Save.

Options

- 1. Press Menu → Organiser → Calendar → Options:
 - Select View to show tasks for the selected date.
 - Select Jump to date and enter the date.
- 2. Press **OK** to confirm.

View all

- 1. Press Menu
 Organiser
 Calendar.
- 2. Select a task and press Options
 View all.
- 3. Press Options Edit, Delete or Delete all.
- 4. Press **OK** to confirm.

Note! The calendar will work even when the phone is switched off. Do not press **Yes** to power on if wireless phone use is prohibited or when it may cause interference or danger.

Daily reminder

- 1. Press Menu → Organiser → Daily reminder → Add.
- 2. Enter time, then press \smile .
- 3. Enter subject, see Enter text (3), p.5
- 4. Press **OK** to confirm.

Snooze or turn off

 When the reminder alarm goes off a signal will sound. Press Stop to turn off the alarm or press Snooze to repeat the alarm after 9 minutes.

Note! The reminder will work even when the phone is switched off. Do not press **Yes** to power on if wireless phone use is prohibited or when it may cause interference or danger.

Tip: For more options select an existing entry, and press Options → Skip reminder. Add. Edit. Delete or Delete all.

Notes

- 1. Press Menu → Organiser → Notes → Add.
- 2. Enter your note using the keypad, see Enter text , p.5.
- 3. Press OK to confirm.

Tip: For more options select an existing entry, and press Options → View → Edit, Delete or Delete all.

Display status symbols

| | Signal strength | * | No network coverage |
|------------|------------------------------|---------------|-----------------------------------|
| U | Ring only | 1 | Data transmission |
| 10 | Ring + vibration | 4 | Alarm active |
| /// | Vibration only | <u>{ </u> | Battery level |
| M | Silent | Ŷ | Call divert activated |
| ••• | Voice mail message received | (*) | Bluetooth on, visible to others |
| 68 | Missed call | 0 | Bluetooth on, invisible to others |
| a | Headset connected | % | Bluetooth connected |
| M | Unread picture message (MMS) | \bowtie | Unread text message (SMS) |

Display main symbols

| Ŵ | Mute | | Charger connected |
|------------------|-------------------------|---|-------------------|
| | Message sending success | | Charger removed |
| \checkmark_{x} | Message sending failed | | Headset in |
| × | Error | 2 | Headset out |
| • | Warning | | Speaker on |

| ? | Query | | Speaker off |
|--------------|--|----------|---|
| | Done (confirmed) | 64 | Incoming call |
| \checkmark | New message | C | Outgoing call |
| | Battery level low | | Call ended |
| | Searching | C! | Missed call. Press Read to see the missed calls. |
| | vCard message | C | Call on-hold |
| auth | Volume control | SOS | SOS calls only |
| X | Processing, please wait | | Assistance button call |
| | Text message (SMS)/ Picture message (MMS) unread | | Text message (SMS)/ Picture message (MMS) read |
| X / | Text message (SMS)/ Picture message (MMS) unsent | 1 | Text message (SMS)/ Picture message (MMS) sent |
| | Storage location is set to Phone or SIM | | |

Reset settings

- 1. Press Menu → Settings → Security.
- 2. Select **Reset settings** to reset the phone settings. All the changes that you have made to the phone settings will be reset to default settings.
- 3. Enter the phone code and press **OK** to reset.

Tip: The default phone code is 1234.

Reset all

- 1. Press Menu → Settings → Security.
- 2. Select **Reset all** to delete phone settings and content such as contacts, number lists and messages (SIM memory is not affected).
- 3. Enter the phone code and press **OK** to reset.

Tip: The default phone code is 1234.

Troubleshooting

Phone cannot be switched on

| Battery charge low | Connect the power adapter and charge the battery for 3 hours. Full battery capacity is reached after the battery has been charged 3–4 times. |
|-------------------------------|--|
| Battery incorrectly installed | Check the installation of the battery. |

Failure to charge the battery

| Battery or charger damaged | Check the battery and charger. |
|---|-----------------------------------|
| Battery should only be charged in temperatures between 0 °C and 40 °C | Improve the charging environment. |
| Charger incorrectly con- nected to phone or power socket | Check the charger connections. |

Standby time decreases

| Battery charge capacity | Install a new battery. |
|---|---|
| too low | |
| Too far from base sta- tion, phone is constantly searching for signal | Searching the network consumes battery power. Find a place with a stronger signal, or temporarily turn off the phone. |

Failure to place or receive calls

| Call barring activated | Deactivate call barring. If this does not solve the |
|------------------------|---|
| | problem, contact your service provider. |

PIN code not accepted

| Wrong PIN code entered | Enter the PUK code to change the PIN code, or |
|------------------------|---|
| too many times | contact your service provider. |

SIM card error

| SIM card damaged | Check the condition of the SIM card. If it is damaged, contact your service provider. |
|--------------------------------|---|
| SIM card incorrectly installed | Check the installation of the SIM card. Remove the card and reinstall it. |
| SIM card dirty or damp | Wipe the contact surfaces of the SIM card with a clean cloth. |

Failure to connect to network

| SIM card invalid | Contact your service provider. |
|----------------------------|--------------------------------|
| No coverage of GSM service | Contact your service provider. |

Weak signal

| Too far from base | Try again from another location. |
|--------------------|----------------------------------|
| station | |
| Network congestion | Try calling at a later time. |

Echo or noise

| Regional problem from | Hang up and redial. This may switch to another |
|-----------------------|--|
| bad network relay | network relay. |

Failure to add a contact

| Phonebook memory full | Delete contacts to free up memory. |
|-----------------------|------------------------------------|
|-----------------------|------------------------------------|

Failure to set a function

| Function not supported | Contact your service provider. |
|------------------------|--------------------------------|
| or subscribed from | |
| network | |

Unable to send or receive Picture Messages / MMS with the SIM card

| The MMS profile is not | For some operators the MMS profile has to be |
|--|--|
| set automatically and it | selected manually. Activate the correct profile to |
| is not possible to send or receive MMS | suit your SIM card or network used. |

Failure to send or download MMS

| Phone memory is full | Delete received MMS or select to set the default |
|--|--|
| and it is not possible to send or download MMS | storage for MMS to be saved on a memory card (not included). |
| Incorrect MMS profile selected. | For some service providers the MMS profile has to be selected manually. |

Safety instructions



CAUTION

The unit and the accessories can contain small parts. Keep all of the equipment out of the reach of small children.

The mains adapter is the disconnect device between the product and mains power. The mains socket outlet must be close to the equipment and easily accessible.

Network services and costs

Your device is approved for use on the WCDMA 900/2100 MHz, GSM 900/1800/1900 MHz networks. To use the device, you need a subscription with a service provider.

Using network services may result in traffic costs. Some product features require support from the network, and you may need to subscribe to them.

Operating environment

Follow the rules and laws that apply wherever you are, and always turn off the unit whenever its use is prohibited or can cause interference or hazards. Only use the unit in its normal user position.

This unit complies with guidelines for radiation when it is used either in a normal position against your ear, or when it is at least 1.5 cm from your body. If the unit is carried close to your body in a case, belt holder or other holder, these holders should not contain any metal, and the product should be placed at the distance from your body specified above. Make sure that the distance instructions above are followed until the transfer is complete.

Parts of the unit are magnetic. The unit can attract metal objects. Do not keep credit cards or other magnetic media near the unit. There is a risk that information stored on them can be erased.

Medical units

The use of equipment that transmits radio signals, for example, mobile phones, can interfere with insufficiently protected medical equipment. Consult a doctor or the manufacturer of the equipment to determine if it has adequate protection against external radio signals, or if you have any questions. If notices have been put up at health care facilities instructing you to turn off the unit while you are there, you should comply.

Hospitals and other health care facilities sometimes use equipment that can be sensitive to external radio signals.

Implanted medical devices

To avoid potential interference, manufacturers of implanted medical devices recommend a minimum separation of 15.3 cm between a wireless device and the medical device. Persons who have such devices should:

- Always keep the wireless device more than 15.3 cm from the medical device.
- Should not carry the phone in a breast pocket.
- Hold the wireless device to the ear opposite the medical device

If you have any reason to suspect that interference is taking place, turn the phone off immediately If you have any questions about using your wireless device with an implanted medical device, consult your health care provider.

Areas with explosion risk

Always turn off the unit when you are in an area where there is a risk of explosion. Follow all signs and instructions. There is a risk of explosion in places that include areas where you are normally requested to turn off your car engine. In these areas, sparks can cause explosion or fire which can lead to personal injury or even death.

Turn off the unit at filling stations, and any other place that has fuel pumps and auto repair facilities.

Follow the restrictions that apply to the use of radio equipment near places where fuel is stored and sold, chemical factories and places where blasting is in progress.

Areas with risk for explosion are often – but not always – clearly marked. This also applies to below decks on ships; the transport or storage of chemicals; vehicles that use liquid fuel (such as propane or butane); areas where the air contains chemicals or particles, such as grain, dust or metal powder.

Li-ion battery

This product contains a Li-ion battery. There is a risk of fire and burns if the battery pack is handled improperly.



WARNING

Danger of explosion if battery is incorrectly replaced. To reduce risk of fire or burns, do not disassemble, crush, puncture, short external contacts, expose to temperature above 60° C (140° F), or dispose of in fire or water. Recycle or dispose of used batteries according to the local regulations or reference guide supplied with your product.

Protect your hearing

This device has been tested to comply with the Sound Pressure Level requirement laid down in the applicable EN 50332-1 and/or EN 50332-2 standards.



WARNING

Excessive exposure to loud sounds can cause hearing damage. Exposure to loud sounds while driving may distract your attention and cause an accident. Listen to a headset at a moderate level, and do not hold the device near your ear when the loudspeaker is in use.

Emergency calls

IMPORTANT!

Mobile phones use radio signals, the mobile phone network, the terrestrial network and user-programmed functions. This means that connection cannot be guaranteed in all circumstances. Therefore, never rely only on a mobile phone for very important calls such as medical emergencies.

Vehicles

Radio signals can affect electronic systems in motor vehicles (for example, electronic fuel injection, ABS brakes, automatic cruise control, air bag systems) that have been incorrectly installed or are inadequately protected. Contact the manufacturer or its representative for more information about your vehicle or any additional equipment.

Do not keep or transport flammable liquids, gases or explosives together with the unit or its accessories. For vehicles equipped with air bags: Remember that air bags fill with air with considerable force.

Do not place objects, including fixed or portable radio equipment in the area above the airbag or the area where it might expand. Serious injuries may be caused if the mobile phone equipment is incorrectly installed and the airbag fills with air.

It is prohibited to use the unit in flight. Turn off the unit before you board a plane. Using wireless telecom units inside a plane can pose risks to air safety and interfere with telecommunications. It may also be illegal.

Care and maintenance

Your unit is a technically advanced product and should be treated with the greatest care. Negligence may void the warranty.

- Protect the unit from moisture. Rain/snowfall, moisture and all types of liquid can
 contain substances that corrode the electronic circuits. If the unit gets wet, you
 should remove the battery and allow the unit to dry completely before you replace
 it.
- Do not use or keep the unit in dusty, dirty environments. The unit's moving parts and electronic components can be damaged.
- Do not keep the unit in warm places. High temperatures can reduce the lifespan for electronic equipment, damage batteries and distort or melt certain plastics.
- Do not keep the unit in cold places. When the unit warms up to normal temperature, condensation can form on the inside which can damage the electronic circuits.

- Do not try to open the unit in any other way than that which is indicated here.
- Do not drop the unit. Do not knock or shake it either. If it is treated roughly the circuits and precision mechanics can be broken.
- Do not use strong chemicals to clean the unit.

The advice applies to the unit, battery, mains adapter and other accessories. If the phone is not working as it should, please contact the place of purchase for service. Don't forget the receipt or a copy of the invoice.

Warranty

This product is guaranteed for a period of 12 months from the date of purchase. In the unlikely event of a fault occurring during this period, please contact the place of purchase. Proof of purchase is required for any service or support needed during the guarantee period.

This guarantee will not apply to a fault caused by an accident or a similar incident or damage, liquid ingress, negligence, abnormal usage, non-maintenance or any other circumstances on the user's part. Furthermore, this guarantee will not apply to any fault caused by a thunderstorm or any other voltage fluctuations. As a matter of precaution, we recommend disconnecting the charger during a thunderstorm.

Batteries are consumables and are not included in any guarantee.

This guarantee does not apply if batteries other than DORO original batteries are used.

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Specifications

Network: WCDMA 900/2100 MHz, GSM 900/1800/1900 MHz

Dimensions104 mm x 53 mm x 20 mmWeight105 g (including battery)Battery3.7 V / 800 mAh Li-ion battery

 $\begin{array}{lll} \textbf{Operating ambient} & \text{Min: 0° C (32° F)} \\ \textbf{temperature} & \text{Max: 40° C (104° F)} \\ \textbf{Charging ambient} & \text{Min: 0° C (32° F)} \\ \textbf{temperature} & \text{Max: 40° C (104° F)} \\ \textbf{Storage temperature} & \text{Min: -20° C (-4° F)} \\ \textbf{Max: 60° C (140° F)} \\ \end{array}$

Specific Absorption Rate (SAR)

This device meets applicable international safety requirements for exposure to radio waves. The highest SAR value under the ICNIRP guidelines for use of the device at the ear is 0.603 W/kg measured over 10 g tissue.

The maximum limit according to ICNIRP is 2.0 W/kg measured over 10 g tissue.

Declaration of Conformity

Doro hereby declares that Doro PhoneEasy $^\circ$ 631 conforms to the essential requirements and other relevant regulations contained in the Directives 1999/5/EC (R&TTE) and 2011/65/EC (RoHS). A copy of the Declaration of Conformity is available at www.doro.com/dofc.

PhoneEasy 631 (1021)

English

Version 1.0

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